Chairman Randy Bosch convened the adjourned session with Peters, Bosch, Koedam, and Michael present. Motion carried assumes unanimous vote unless otherwise stated. Supervisor Behrens was absent.

The minutes of the October 12, 2015 meeting were reviewed. Motion made by Michael to approve minutes, seconded by Peters. Motion carried.

Emergency Management Director Arden Kopischke joined the meeting to update the Board regarding the emergency management board's decision to increase the EMA position to fulltime as of November 1, 2015. The emergency management board voted to move Kopischke to fulltime at \$42,900/yr. with a minimum of 36 hours per week. Kopischke stated he has brought in around \$160,000 of grant money for the county since he began as EMA. The dollars will be used for improving 911 communications in different ways for the county. Supervisor Michael asked about the 36 hours a week as the handbook states 37.5 hours is fulltime. With only 36 hours, Kopischke would not receive any other benefits (vacation, sick leave, etc.). Kopischke stated that the hours were decided by knowing that the EMPG grant requires 32 hours of emergency management work and the other 4 would be allotted for 911 work. The 911 commission will also be asked to contribute to Kopischke's salary as well. Kopischke will talk with the emergency management board to discuss moving to 37.5 hours instead. Once approved, a new employment letter will be submitted to the Auditor's Office. The Board discussed with Kopischke the probable need to do a budget amendment after the  $1^{\rm st}$  of the year to move fund balance into the current year budget in order to cover the increased salary costs and health insurance.

Chairman Bosch introduced Resolution 2015-38 authorizing transfer of funds from General Basic and Rural Services to Economic Development Fund.

## Resolution 2015-38 Authorization to Transfer Funds

Whereas, Iowa Code Section 331.432 provides for other transfers. Fund 15000 - Economic Development Fund will need a transfer of funds from Fund 01000 - General Basic Fund and Fund 11000 - Rural Service Fund for operating expenses in the development budget.

The transfers are not effective until authorized by resolution of the board.

**THEREFORE BE IT RESOLVED** by the Lyon County Board of Supervisors to authorize the following transfers:

- Transfer \$65,000 from the General Basic Fund to the Economic Development Fund.
- Transfer \$65,000 from the Rural Service Fund to the Economic Development Fund.

Passed and approved this  $26^{th}$  day of <u>October</u>, 2015.

ATTEST: /s/Jen Smit /s/ Randy Bosch, Chairman

County Auditor

Lyon County Board of Supervisors

Motion by Peters, second by Koedam to approve and have Chairman sign Resolution 2015-38. Motion carried.

Chairman Bosch introduced Resolution 2015-39 authorizing transfers from General Basic and Rural Services to Secondary Roads.

## Resolution 2015-39 Authorization to Transfer Funds To the Secondary Road Fund

Whereas, Iowa Code Section 331.429(1)(a) and 331.429(1)(b) provides for transfers of funds from the General Basic Fund and the Rural Service Fund to the Secondary Road Fund.

General Basic will transfer \$138,382 in fiscal year 15/2016 to the Secondary Road Fund. This is the maximum allowed by code.

Rural Service will transfer \$1,878,131 in fiscal year 15/2016 to the Secondary Road Fund. This is the maximum allowed by code. The first half of this transfer is \$939,066.

The transfers are not effective until authorized by resolution of the board.

THEREFORE BE IT RESOLVED by the Lyon County Board of Supervisors to authorize the following transfers:

- Transfer \$138,382 from the General Basic Fund to the Secondary Road Fund.
- Transfer \$939,066 from the Rural Service Fund to the Secondary Road Fund.

Passed and approved this 26th day of October , 2015.

ATTEST: /s/Jen Smit /s/Randy Bosch, Chairman
County Auditor Lyon County Board of Supervisors

Motion by Michael, second by Peters to approve and have Chairman sign Resolution 2015-39. Motion carried.

The Board appointed Bernie Weier to the compensation board to fill an unexpired term until 6-30-2017 held by Linda DeBoer. Motion by Peters, second by Koedam to appoint Weier to the compensation board. Motion carried.

The Board needs to appoint a Doon Township Trustee. Motion by Koedam, second by Michael to appoint Mike Boer as Doon Township Trustee. Motion carried.

Sheriff's Quarterly report was reviewed.

Employment changes:

The Board of Health approved hiring Sara Skoglund as a part time homemaker aide with Health Services at \$11.27/hr. effective October 1, 2015.

The Board of Health approved hiring Shannon Klarenbeek as fulltime with Health Services at \$21.70 as of October 1, 2015.

Engineer Sievers presented Resolution 2015-36 regarding Farm to Market miles.

FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION 2015-36

WHEREAS, a county may apply for modifications to its farm to market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classifications of roads within its system, and

WHEREAS, the Board of Supervisors of Lyon County has consulted with its County Engineer and desires to modify its farm to market road system to provide continuity of intra-county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market route, and

WHEREAS, application for modifications to any county's farm to market system must be made to the Farm to Market Review Board per the requirements of Code of Iowa Section 306.6,

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Lyon County that this county is formally requesting that the Farm to Market Review Board approve the following modifications to its farm to market system:

Road segments proposed for subtraction to the farm to market and farm to market extension system.

- 1. Farm to Market Extension N. Union Street located from the intersection of US 75 north 0.55 miles.
- 2. Farm to Market starting at the end of the Farm to Market Extension N. Union Street located 0.55 miles north of the intersection of US75 another 0.55 miles north to the intersection of  $140^{\rm th}$  Street.

The distance is 1.1 miles.

Road segments proposed for addition to the farm to market and farm to market extension system.

1. Farm to Market -  $170^{\rm th}$  Street from the intersection of US 75 east 1.65 miles to the intersection of K-52.

The distance is 1.65 miles.

The Board of Supervisors of Lyon County, in lawful session on this  $26^{\rm th}$  day of October, 2015 hereby adopts this farm to market modification resolution.

Recommended:

Approved:

/s/Laura Sievers Lyon County Engineer

/s/Randy Bosch Chairman, Board of Supervisors

ATTEST:/s/Jen Smit

/s/Kirk Peters
/s/Steve Michael
/s/Merle Koedam

Motion by Peters, second by Michael to approve and have Chairman sign Resolution 2015-36. Motion carried. Sievers stated the Farm to Market review board meets in mid-December and the county should know then if the swap was approved.

Sievers introduced Resolution 2015-37 in regards to bridges that require postings.

## LYON COUNTY BRIDGE EMBARGO RESOLUTION RESOLUTION NO. 2015-37

**WHEREAS:** The Board of Supervisors is empowered under authority of Sections 321.236

Sub. (8), 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction, and

WHEREAS: the Lyon County Engineer has caused to be completed the Structure Inventory and Appraisal of certain bridges according to accepted Bridge Inspection Standards and has determined that the bridges below, require revision to their current load ratings,

NOW, THEREFORE, BE IT RESOLVED by the Lyon County Board of Supervisors that the following vehicle and load limit be established and that signs be placed advising of the permissible maximum weights thereof on the bridge listed herein.

BRIDGE #	FHWA#	TWP	RANGE	SECTION	POSTING
01W	231210	100	46	18	10 TONS, "ALL VEH's"
02R	231420	100	48	13	423,534,634 "ALL VEH's"
06W	231040	100	45	09	6 TONS "ALL VEH's"
06Y	230950	100	44	27	ROAD CLOSED
07Y	230970	100	44	29	ROAD CLOSED
08Y	230980	100	44	30	426,540,640 "ALL VEH's"
09R	231270	100	47	07	423,534,640 "ALL VEH's"
09Y	230740	100	43	15	15 TONS, "ALL VEH's"
11W	231110	100	45	22	423,534,632 "ALL VEH's"
12W	231130	100	45	36	ROAD CLOSED
14W	230090	99	46	07	414,520,626 "ALL VEH's"
14Y	230800	100	43	21	ROAD CLOSED
15R	230550	99	48	12	10 TONS, "ALL VEH's"
16R	230560	99	48	12	10 TONS, "ALL VEH's"
17R	230570	99	48	12	ROAD CLOSED
18 <b>R</b>	230580	99	48	12	420,530,633 "ALL VEH's"
19W	230170	99	46	17	6 TONS "ALL VEH's"
20R	230600	99	48	12	ROAD CLOSED
22R	230620	99	48	14	20 TONS, "ALL VEH's"
27Y	229940	99	44	33	422,533,640 "ALL VEH's"
29Y	229570	99	43	09	410515615 "ALL VEH's"
31Y	229590	99	43	11	7 TONS "ALL VEH's"

32R	230400	99	47	13	420,530,630 "ALL VEH's"
33R	230430	99	47	18	417,525,633 "ALL VEH's"
34W	230050	99	45	31	409,514,617 "ALL VEH's"
35W	362450	99	45	31	417,524,632 "ALL VEH's"
36R	230460	99	47	25	423,534,640 "ALL VEH's"
BRIDGE #	FHWA#	TWP	RANGE	SECTION	POSTING
36W	230070	99	45	36	420,531,635 "ALL VEH's"
36Y	229640	99	43	16	ROAD CLOSED
38R	229280	98	48	1	12 TONS, "ALL VEH's"
41Y	229720	99	43	26	420,530,630 "ALL VEH's"
42W	228730	98	46	08	15 TONS, "ALL VEH's"
43R	229340	98	48	08	BRIDGE CLOSED
43Y	229740	99	43	27	421,532,638 "ALL VEH's"
49W	228840	98	46	23	18 TONS, "ALL VEH's"
50W	228851	98	46	23	"DO NOT ENTER WHEN FLOODED"
51R	229460	98	48	15	ROAD CLOSED
52R	229470	98	48	23	15 TONS, "ALL VEH's"
52Y	228280	98	44	05	10 TONS, "ALL VEH's"
53R	229500	98	48	30	20 TONS, "ALL VEH's"
53W	228885	96	46	27	428,536,636 "ALL VEH's"
54W	228890	98	46	27	20 TONS, "ALL VEH's"
55W	228910	96	46	29	421,531,642 "ALL VEH's"
56Y	228330	98	44	16	428,540,638 "ALL VEH's"
57Y	228370	98	44	23	15 TONS, "ALL VEH's"
59R	229030	98	47	10	415,522,628 "ALL VEH's"
61Y	228430	98	44	34	422,535,634 "ALL VEH's"
62W	228470	98	45	01	BRIDGE CLOSED
62Y	228440	98	44	35	ROAD CLOSED
64W	228520	98	45	11	ROAD CLOSED
65R	229180	98	47	28	414,520,624 "ALL VEH's"
66R	229190	98	47	28	415,520,620 "ALL VEH's"
66W	228540	98	45	12	BRIDGE CLOSED
67Y	227960	98	43	05	426,540,638 "ALL VEH's"
69R	229230	98	47	35	5 TONS "ALL VEH's"
69Y	227980	98	43	11	ROAD CLOSED
70R	229260	98	47	36	10 TONS, "ALL VEH's"
70W	228630	98	45	29	10 TONS, "ALL VEH's"
72W	228650	98	45	34	15 TONS, "ALL VEH's"
73Y	228030	98	43	14	20 TONS, "ALL VEH's"
74W	228670	98	45	36	420,530,630 "ALL VEH's"
78Y	228080	98	43	23	420,532,631 "ALL VEH's"
79Y	228090	98	43	24	415,522,627 "ALL VEH's"
82Y	228120	98	43	30	15 TONS, "ALL VEH's"
85Y	228150	98	43	33	5 TONS "ALL VEH's"
87Y	228180	98	43	33	415,520,625 "ALL VEH's"

90Y	228230	98	43	35	412,514,616 "ALL VEH's"
92Y	228250	98	43	36	10 TONS, "ALL VEH's"

The Board of Supervisors of Lyon County, in lawful session on this  $26^{\rm th}$  day of October, 2015 hereby adopts this resolution.

Recommended:/s/Laura Sievers
Lyon County Engineer

Approved:/s/Randy Bosch, Chairman Board of Supervisors

ATTEST:/s/Jen Smit
Lyon County Auditor

/s/Kirk Peters /s/Steve Michael /s/Merle Koedam Board members

Motion by Koedam, second by Michael to approve and have Chairman sign Resolution 2015-37. Motion carried.

FEMA Bridge project PW#251-LOKFC08 on Able Blvd just off of Hwy 18 needs project approval. The bridge will be doubled in length to a 100' x 28' bridge and Sievers estimates the contractor would have 70 working days for the project. The project is estimated to cost over \$400,000 of which the county will be responsible for 15% and will be let in December. This project is a priority project as there is an 11 mile detour as the bridge is closed due to damage done by the flood. Motion by Michael, second by Koedam to approve and have Chairman sign plans for project #PW#251-LOKFC08. Motion carried.

Engineer Sievers stated that City of Rock Rapids has always used gravel from the county's pit. The issue at hand is that the City doesn't always get their trucks weighed and submit tickets to the engineer's office documenting how much gravel is hauled. Sievers would like receipts from the city in order to be able to document and verify the amount turned in by the city for auditing purposes. It was decided to have engineer send a letter to the city administrator stating that weigh tickets are required and if they are not submitted then the city will no longer be able to get gravel from the county pit.

Sievers brought forward the right of way purchase for FEMA Bridge PW#250-LOKFC07 Right Of Way Purchase with Feekes and Hoppe. Acres needed are as follows: .38 Acre of perpetual easement and .24 acre of temporary easement is needed from the Henry Feekes Revocable Trust and .32 acre of perpetual easement and .06 acre of temporary easement is needed from the Fred Hoppe Marital Trust in order for the project to continue. Sievers asked the Board for authorization to start the right of way purchase talks to keep the project moving. The Board agreed that Sievers should start the purchase for easement talks.

In working on the TIF and rural service culvert projects, Sievers reported that quite a few open bridges will be replaced starting this month. The contractor stated they would be in this week.

Northern IA Telephone Company has applied for a utility accommodation application for a fiber optic cable to be buried on 140th street half a mile outside of Little Rock. Board will be approving the part that goes under the farm to market extension and not the part inside the city. Motion by Peters, second by Koedam to approve and have Chairman sign the application. Motion carried.

Supervisor correspondence: <a href="Peters">Peters</a> - safety meeting, Annex update - Most of the work is done at the Annex and the project should be completed by the end of this week; <a href="Michaels">Michaels</a> - conservation meeting; Koedam - NW IA Planning, Regional Transit.

Conservation claims dated 10-13-2015 in the amount of \$13,053.57 were reviewed and approved. Check sequence #118428-118452.

Alliance Communications Campbell Supply City of Rock Rapids Municipal Cooperative Energy Company Cooperative Farmers Elevator Dave's Bulk Service	LPRA Telephone, LD & Internet Gray Primer/Yellow Spray Utilities old office Sept Fuel 142.78 G Gasohol Strike Three - 7.5 Gallon 250G OffRoad Dies,466G Gasahol	107.00 90.31 36.73 318.27 231.60 1450.62
Denny's Sanitation Inc.	Garbage Service	352.00
Doon Press	Seasonal Site Ad	45.00
Greenworld	Trees	2271.00
Ground Effects LP	Trees	1500.00
Hiller Lumber	Plexiglass, lumber-kiosk r	329.35
IAN Treasurer Annette Wittrock	Fall IAN Workshop Confere	74.00
Iowa Department of Revenue -	July-Sept15 Excise/hotel Tax	928.00
John Deere Financial	Screws	2.72
Lyon & Sioux Rural Water	67,000 Gallons Water	241.05
Lyon Rural Electric Coop	LPRA electric	3021.39
Menards	Trees, sheathing	155.43
New Century Press	Seasonal Site Ad WL/Repor	141.84
Oak Street Station	Tire Repair	26.50
Premier Communications	Office phone, Long Dist, internet	115.51
Sturdevant's	Blue Cleaning Liquid	11.99
Todd's True Value	Gray Primer, Hose Mender	20.46
Ultramax	40 180GR FMJ - practice a	125.00
US Bank - Purchase Card Purcha	Roller pump, fuel, lodging, meals	1338.59
Verizon Wireless	Cell phone	119.21
Grand Total		13053.57

General Basic Fund 13,053.57

Handwritten claim dated 10-13-2015 in the amount of \$3,434.20 was reviewed and approved. Sequence #118453.

Wellmark BlueCross BlueShield	10-1-to 10-2-15 Claims Cr	3434.20
Grand Total		3434.20

Health Insurance Fund 3,434.20

Payroll dated 10-15-2015 was reviewed and approved.

Payroll Warrant Register in the amount of \$60,637.11 is listed by fund.

General Basic Fund	9,020.46
Rural Service Basic Fund	16,285.04
Secondary Road Fund	35,331.61

Payroll Disbursement Register in the amount of \$27,739.94 is listed by Fund.

General Basic Fund	3,516.13
Rural Services Basic Fund	7,948.10
Secondary Road Fund	16,275.71

Handwritten claim dated 10-20-2015 in the amount of \$15,506.87 was reviewed and approved. Sequence #118454.

Wellmark BlueCross BlueShield	10/10/15-10/16/15 Claims	15506.87
Grand Total		15506.87

Health Insurance Fund 15,506.87

Claims dated 10-26-2015 in the amount of \$259,366.16 were reviewed and approved. Check sequence #118455-118541.

A & B Business Solutions Henry M. Adkins & Son Inc. Ele Advanced Systems, Inc. Air Conditioning & Heating Inc Airgas USA LLC Alliant Energy Apple Time Inc. AT & T Cheryl Bos Rick Bos Century Link Cherokee County Sheriff City of Doon City of George Continental Research Corp Cooperative Farmers Elevator Dakota Fluid Power Inc. Denny's Sanitation Inc. Barb Dreke Equipment Blades Inc.	10/21-11/20 Copier Maint 11/3/15 Election Ballots/ 7/21-10/20/15 Copier Maint Kitchen Sink issues oxygen, acetylene LR/GE shop Items for DARE & Fair 911 Recurring 712/233-001 Meals DOT Mtg 10/7-10/8 8/23/15 Fuel 16.3 G Gasah 911 Recurring 712-233-001 Sheriff Fees water - Doon shop utilities rust blocker, converter 37G gasohol, grass seed couplers #87 Sept Garbage Service/Sher Meals DOT Mtg 10/7-10/8 4 sharq systems - cutting	554.74 4635.44 354.73 119.68 215.30 122.17 1025.37 40.91 34.48 42.00 413.37 34.00 33.00 26.25 739.60 267.35 191.00 78.00 28.40 960.00
<u>-</u>		
<b>-</b>	<u> -</u>	
	rust blocker, converter	
<del>-</del>		
	-	
<b>-</b>	± 2	
	<del>-</del>	
± ±		
Farm & Home Publishers	2 plat books	67.20
Frontier	George telephone	47.13
George Office Products	Chair, supplies, printheads	802.08
Gerald Grave Jr.	safety glasses	250.00
Greenworld	3 Spruce Trees, 1 oak	235.00
Ground Effects LP	Landscape Plants & Fertil	273.88
H & H Repair	couples - #87	30.02
Heiman Inc.	Annual Fire Extinguisher	154.00
Heather Heimensen	10/16/15 Mileage-90 Miles	45.00
Holiday Inn Ames Conf Center	10/15/15 Safety&Solutions	92.96
Russ Hopp	Mileage DOT Mtg 10/7-10/8	291.19
I Wireless	10/16-11/15 Cell Phone	202.81

IMAGETek, Inc.	Annual 2015 Maint-Treas/Rec	3058.25
IMWCA	FY2015 WC /after audit	3131.00
Iowa Prison Industries	911 Sign Hardware	280.00
Iowa Secretary of State	2 Notary Public	60.00
ISAC	FY 2016 Supv Dues	275.00
Jebro Inc.	211 gal CRS-2	738.50
George & Dee Klocko	Rental Assistance	200.00
KONE Inc	9/1/15-8/31/16 Elevator M	456.00
Hedy Kruger	Mileage DOT Mtg 10/7-10/8	50.11
Lems Auto Recyclers	Tire for Impala	15.00
Lewis Family Drug, LLC	RX Assistance	205.92
Little Rock Free Lance	RE Tax Due Ad, office closed	24.00
Lyon County News	RE Tax Due Ad,FT Disp ad	49.20
Lyon County Sheriff Dept.	Sheriff Fees	119.10
Lyon County Treasurer - ACH I	FY2016 EMA Allocation	42951.00
Lyon Rural Electric Coop	utilities - Lester/LR shop	99.14
Matheson Tri-Gas Inc	Oxygen	82.66
Mid Country Machinery Inc.	valve, blower filter #90	188.35
MidAmerican Energy	AV/IW/DN shops	154.36
Wilma Miller	District Meeting Fee	15.00
NACCTFO Michelle D. McBride	FY2016 Dues	75.00
New Century Press	Hring notices Casino TIF	28.96
Northwest Iowa Area Solid Wa	10/15/15 Bulbs/Cleaner Di	202.87
Novartis Animal Health US, Inc	FY2016 Tif	56206.16
NW Iowa Care Connection % O'Br	FY2016 1st Q Allocation	125052.52
Osceola County Sheriff	Sheriff Fees - Beldt	40.64
PCC, Inc. Physician's Claim Co	9/2/15-10/11/15 Amb billi	1974.78
Premier Network Solutions d/b/	Nov IT Consulting-Crthous	2362.50
Promo Marketing & Incentives	SRT Sweatshirts	410.27
RB Electric Inc.	Bulbs/Crthouse	64.17
Harvey Rozeboom	temporary constr easement	500.00
Sanford Health	drug tests, pre-employ tests	253.00
Sanford Health	Inmate medical services	744.00
Sanford Health	RN transfer w/amb	41.75
Sanitation Products, Inc.	vibrator kit #22	630.00
Sara's Sewing	Patches for Jail uniforms	65.00
Marilee Schleusner	Mileage 10/13-10/14 Vangu	347.00
Laura Sievers	mileage - 160 miles @ .50	80.00
Linda Silvey	2014 Flood Photo Book	15.00
Jennifer Smit	Mileage 10/14-15 Solution	303.00
Stanard & Associates, Inc.	POST Forms/Deputy Appl.	344.50
State Hygienic Laboratory	Well Test - Ken Post #1	20.00
Trane	Oct Generator Maint	322.15
U.S. Postal Service Postage-By	postage	800.00
Lorna Van Maanen Stewart VanderStoep	mileage 554 mi @ .50 Postage UPS/Deputy Appl	279.34 13.03
Verizon Wireless	10/10-11/9 Cell Phone	330.87
WebClimber Services c/o Scott	Website ReDesign	3300.00
Grand Total	Menaice veneardii	259366.16
Orana Totar		2000.10
	610 50	

General Basic Fund	66,618.59
General Supplemental Fund	803.00
MH-DD Fund	125,052.52
Rural Services Basic Fund	527.00
Economic Development Fund	94.11
Secondary Road Fund	8,560.18
Surcharge on E911	734.28

County TIFs Novartis/Sudenga 56,206.16 Emergency Management Services 167.98 Co. Assessor Agency Fund 602.34

There being no further business there was a motion by Peters, seconded by Michael to adjourn. Motion carried.

ATTEST	APPROVED
County Auditor	 Chairman